



**BYLAWS**

**OF**

**GENERAL TEAMSTERS LOCAL UNION NO. 251**

**EAST PROVIDENCE, RHODE ISLAND**

**REVISED EDITION - 2016**

## LOCAL UNION BYLAWS

### Section 1

#### NAME

This Local Union shall be known as General Teamsters Union Local No. 251 and is chartered by the International Brotherhood of Teamsters.

### Section 2

#### JURISDICTION

The jurisdiction of this Local Union shall be determined by the International Union from time to time.

### Section 3

#### PRINCIPAL OFFICE

(A) The principal office of this organization shall be located in the City of East Providence, County of Providence, State of Rhode Island, or at such other place as the Local Union Executive Board may designate. The organization may have such other sub-offices either within or without the State of Rhode Island as the Local Union Executive Board may require from time to time.

(B) All books, records, and financial documents shall be kept at the principal office of the Local Union. The jurisdiction of this Local Union shall be determined by the International Union from time to time.

### Section 4

#### OBJECTS

(A) The objects of this Local Union shall be:

(1) To unite into one labor organization all workers eligible for membership, regardless of religion, race, creed, color, national origin, age, physical disability or sex, or sexual orientation;

(2) To engage in organizing workers to provide the benefit of unionism to all workers and to protect and preserve the benefits obtained for members of this organization;

(3) To secure improved wages, hours, working conditions and other economic advantages through organization, negotiations and collective bargaining, through legal and economic means, and other lawful methods;

(4) To provide educational advancement and training for employees, members and officers;

(5) To safeguard, advance, and promote the principal of free collective bargaining, the rights of workers, farmers and consumers, and the security and welfare of all the people by political, educational and other community activity;

(6) To engage in cultural, civic, legislative, political, fraternal, educational, charitable, welfare, social, and other activities which further the interests of this organization and its membership, directly or indirectly;

(7) To provide financial and moral assistance to other labor organizations or other bodies having purposes and objectives in whole or in part similar or related to those of this organization;

(8) To engage in community activities which will advance the interests of this organization and its members in the community and in the nation, directly or indirectly;

(9) To protect and preserve the Union as an institution and to perform its legal and contractual obligations;

(10) To carry out the objectives of the International Union as an affiliate thereof and its duties as such an affiliate;

(11) To receive, manage, invest, expend or otherwise use the funds and property of this organization to carry out the duties and to achieve the objectives set forth in these Bylaws and the International Constitution and for such additional purposes and objects not inconsistent therewith as will further the interests of this organization and its members, directly or indirectly.

(B) It is recognized that the problems with which this labor organization is accustomed to deal are not limited to unionism or to organization and collective bargaining alone, but encompass a broad spectrum of economic and social objectives as set forth above and as the Union may determine from time to time; we, therefore, determine and assert that the participation of this labor organization, individually and with other organizations, in the pursuit and attainment of the objectives set forth herein are for the benefit of the organization and its members.

## Section 5

### ELIGIBILITY FOR MEMBERSHIP

Eligibility to membership in this Local Union shall be as set forth in the International Constitution, and applicants for membership shall comply with and be subject to the requirements imposed by these Bylaws and the International Constitution.

## Section 6

### OFFICERS

The officers, of this Local Union shall be the President, Vice President, Secretary-Treasurer, Recording Secretary and three (3) Trustees. These officers shall constitute the Executive Board of the Union. The term of office of all officers shall commence on the first of January in the year following the election.

## Section 7

### PRESIDENT'S DUTIES

(A) It shall be the duty of the President to preside at meetings of this organization and of the Local Union Executive Board and to preserve order therein, and to enforce the International Constitution, these Bylaws and the rules of order of the organization.

(B) The President shall decide all questions of order during membership meetings, subject to an appeal to the membership, if a valid objection has been taken by an interested members, which appeal shall be determined by a majority vote of the members present and voting; and, shall have the right to vote in the election of officers. The President shall not vote on motions pending before the membership meeting except to cast the deciding vote when a tie occurs on any question. The President shall announce the result of all votes and enforce all fines and penalties. The President shall have the right to vote on all matters at meetings of the Executive Board.

(C) He shall perform such other duties as these Bylaws require, or which the Local Union Executive Board, principal officer, or the membership may assign to him from time to time.

## Section 8

### DUTIES OF THE PRINCIPAL OFFICER

(A) The Secretary-Treasurer shall be the principal officer of this organization. He shall, in general, supervise, conduct and control all of the business and affairs of the Local Union, its officers and employees, including without limitation, the right to appoint members of the organization to chair meetings and to preserve order therein. He shall determine the number of clerical employees of the Local Union, subject to the approval of the Local Union Executive Board. He shall also select the attorneys, accountants or other special or expert services to be retained by the Local, subject to the approval of the Local Union Executive Board. He shall from time to time determine the terms and conditions of employees and appointed representatives including all salaries, fringe benefits, allowances, leave, time, payment and reimbursement of expenses and the terms of employment of professional assistants, subject to the approval of the Local Union Executive Board.

(B) He shall have charge and supervision of all the officers and employees of the Local Union including elected business agents, and the Executive Board shall have the power to appoint, employ, suspend or discharge all appointed business agents and organizers or other employees or professional assistants, including accountants and attorneys. He may designate any of the officers as assistant business agents. Business Agents who are not officers shall not exercise executive functions or determine policy. He shall appoint any and all committees, standing, general and special as may be required from time to time by this organization. In all cases where the duties of the officers, business agents or employees are not specifically prescribed by these bylaws, the International Constitution, or resolutions of the Local Union Executive Board or the membership, they shall obey the directions and orders of the Principal Officer. He may delegate the performance of his routine duties to such members or officers as he may select from time to time.

(C) The principal officer shall also have charge of all labor controversies involving the Local Union, including the calling of strikes or the use of other actions or procedures therein, subject to the provisions of the International Constitution appropriate Bylaws.

(D) The principal officer, subject to the provisions of Article XXII, Section 3 of the International Constitution, together with the President shall sign all official documents, deeds, mortgages, bonds, contracts, or other instruments, all checks on bank accounts, and perform such other duties as the International Constitution, these Bylaws or Public Law may require of him. He and the President may delegate authority to sign collective bargaining agreements on behalf of the organization to the business agents.

(E) The principal officer in conjunction with the President shall have authority to disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of the Local Union, which have been properly incurred as provided herein. He shall have the authority to pay current operating expenses of the Local Union, including rents utilities and maintenance of the Union Hall, and salaries and expenses of officers and employees.

(F) The principal officer shall have authority to interpret these Bylaws and to decide all questions of law thereunder, between meetings of the Local Union Executive Board.

(G) The principal officer shall enforce the International Constitution, these Bylaws and rules of order adopted by this Union and shall ensure that all officers perform their respective duties. He shall appoint all committees. He shall also have the right to serve on all committees by virtue of his office, and in general, shall perform all duties incident to the office of principal officer and such other duties as may be provided by the Local Union Executive Board or membership from time to time, and shall have the power to call special meetings when he deems it necessary or when requested in writing by twenty percent (20%) of the membership.

(H) The principal officer shall serve as a delegate by virtue of his office to all conventions, councils, department conferences and

meetings or to any other assembly to which this organization is entitled to send one or more representatives or delegates.

(I) He may take such action as in his judgment will further the best interests of the organization and its members which action shall include, but not be limited to, the expenditure of monies for such purposes, subject to these Bylaws and the International Constitution, or as directed by the Local Union Executive Board or by majority vote of the membership at a regular or special membership meeting. Such actions may include aid and assistance, monetary or otherwise, to such other persons or organizations which the principal officer believes are deserving of such aid in the best interest of the Labor movement.

#### Section 9

### DUTIES OF THE VICE PRESIDENT

It shall be the duty of the Vice President to preside at Local Union membership meetings in the absence of the President. He shall perform such other duties and render such assistance as may be directed by the principal officer, the Local Union Executive Board, or by the President.

#### Section 10

### DUTIES OF THE SECRETARY-TREASURER

(A) The Secretary-Treasurer shall perform all the duties imposed upon Local Union Secretary-Treasurers by the International Constitution and these Bylaws, and in general perform all duties incident to the office and such other duties as from time to time may be assigned to him by the Local Union Executive Board or the members by resolution. He shall see that all notices and reports shall be given in accordance with the provisions of the International Constitution and these Bylaws or as required by law. He shall make at least quarterly a report to the membership giving the financial standing of the Union, including the assets and liabilities of the Local Union, and shall keep itemized records showing the source thereof of all monies received and spent, and shall keep records, vouchers, work sheets, books and accounts and resolutions to verify the correctness of any such report.

(B) The Secretary-Treasurer upon request of any member shall make available to the member a copy of the last annual report. He shall also make available for inspection by any member or members at the Local Union's principal office during regular business hours any prior annual report and any other document which is subject by statute to such inspection.

(C) The Secretary-Treasurer shall have custody of the Local Union seal and the records of the proceedings of all meetings of the Local Union and the Local Union Executive Board, as prepared by the Recording Secretary, or such person as is authorized to take such proceedings; and shall keep important documents, papers, correspondence, as well as, files on contracts and agreements with employers. Upon the request of any person in writing or made in person to the Secretary-Treasurer during regular hours at the principal office

of the Local Union, he shall provide one (1) copy of the collective bargaining agreement made by the Local Union with the employer of such person, if the person making such request establishes that he is an employee directly affected by such an agreement. The Secretary-Treasurer may require a receipt from such person. He shall also maintain at the principal office of the Local Union copies of agreements which affect members of this Union, which agreements shall be available for inspection by any member during the regular hours maintained at the principal office of the Local Union.

(D) The Local Union Secretary-Treasurer shall keep a correct account of all monies paid to and paid out by the Local Union and shall provide receipts for any dues, initiation fees, or other fees, assessments or fines or other monies received. The Local Union Secretary-Treasurer shall enter all receipts in the name of the Local Union and shall deposit all monies in accordance with Article X, Section 9 of the International Constitution.

(E) The Secretary-Treasurer must report the names and addresses of all new members coming into the Local Union to the General Secretary-Treasurer and shall send to the General Secretary-Treasurer a revised list of the names and addresses of all members in good standing in the Local Union on a current basis. Membership lists shall not be open to inspection by any member except as, and to the extent, required by law.

(F) Whenever a Secretary-Treasurer's term of office expires or is otherwise terminated, he must see that his successor is properly bonded and a copy of the bond sent to the office of the General Secretary-Treasurer before he transfers to his successor in office the funds, papers, documents, records, vouchers, worksheets, books, money and other property of the organization. All such records, vouchers, worksheets, receipts, books, reports and documents shall be preserved and retained at the Local Union's principal office for a period of six years.

(G) The Secretary-Treasurer shall provide each new member with a free copy of the International Constitution, upon request. The Secretary-Treasurer shall provide any member with a copy of the International Constitution and of these Bylaws.

## Section 11

### DUTIES OF THE RECORDING SECRETARY

It shall be duty of the Recording Secretary to attend general membership meetings of the Local Union and the Local Union Executive board and to keep minutes of the proceedings.

The Recording Secretary shall keep a record of the names of the members comprising each committee and handle all correspondence of the Local Union assigned by the principal officer or authorized by membership resolution. In his absence, the principal officer shall appoint a member to act as Recording Secretary pro tempore who shall have the duties set forth above. The principal officer shall appoint a

member or members to keep minutes of every meeting of the members involved. Minutes of division or craft meetings shall be read and approved at the next following meeting of the division or craft involved. Minutes of meetings shall be official records of the Local Union and shall be maintained at the Local Union's principal office.

## Section 12

### DUTIES OF THE TRUSTEES

It shall be duty of the Trustees to conduct or have conducted a monthly examination of the books of the Local Union and the results thereof shall be reported at the next regular membership meeting. They shall sign the books of the Secretary-Treasurer if they have found them to be correct and the bank balances verified. In the event that a Trustee declines to sign the books, the Trustee must state in writing to the Local Union Secretary-Treasurer his reasons for declining to do so and shall also advise the General Secretary-Treasurer of those reasons. A Trustee's disagreement with an expenditure properly authorized by the Executive Board or membership shall not be a valid basis for refusing to sign the books. The Trustees' reports shall be sent to the General Secretary-Treasurer as required by the International Constitution. They shall receive and review the original surety bond covering each officer, employee and representative of the Local Union required to be bonded, and retain it at the Local Union's principal office. They shall have the duty to see that such bonds are current and enforceable. In the event of the unavailability of a Trustee, the remaining Trustees or Trustee shall perform the above functions. In performing their functions, the Trustees may avail themselves of the services of the Certified Public Accountants retained by the Local Union Executive Board.

## Section 13

(A) Business Agents and Representatives and Assistants Business Agents and representatives performing executive functions shall be elected in the same manner and at the same time and for the same term as the officers of the Local Union. Such Business Agents may be officers of this Local Union. Business Agents and representatives shall work under the direction and control of the principal officer and unless elected or appointed to fill a vacancy of an Executive Board officer, an elected Business Agent shall not exercise executive functions or determine policy in such position.

The principal officer shall determine the number of Business Agents and representatives required by this organization in connection with any elections. Vacancies in any position of Business Agent and/or representative shall be filled by the principal officer.

Elected Business Agents and representatives may be removed for cause as provided by the International Constitution and these Bylaws, and the principal officer may reduce the number of elected Business Agents where the finances so require subject to the requirements of Article XXII, Section 3 (d) of the International Constitution.



The principal officer may appoint assistant Business Agents where in his opinion the needs of the organization require them. Such assistant Business Agents shall not perform executive functions or determine policy and shall work under and be responsible to the principal officer. The duration and terms of their employment shall be at the will of the principal officer.

Each Business Agent or representative elected to office shall be in charge of the place of employment assigned to him by the principal officer. Where more than one Business Agent is responsible for the administration of a uniform contract, any differences with respect to the interpretation or application of such agreement shall be resolved by the principal officer so as to assure a uniform administration of the agreement. The principal officer may change assignments at any time.

(B) Stewards

Stewards are not officers or agents of this organization for any purpose. They shall be selected and removed by the following method: Officers and Agents assigned to specific bargaining unit shall conduct shop steward elections of that bargaining unit when there is a need or demand for such election. Such a need shall be determined by a petition with over thirty (30) percent of that bargaining unit; or a vacant steward position; or a need for an additional steward for said bargaining unit as determined by the Secretary-Treasurer and/or assigned Agent. Elections shall be conducted in a manner that reasonably maximizes member participation. Use of the Union Hall, on site voting or mail ballot are available options, as determined by the Secretary-Treasurer and/or assigned Agent. The vote shall be fair and transparent, with observers present to ensure such fairness. An election for a particular steward position shall be held no more frequently than every six (6) months unless the position becomes vacant before then. In the event of a tie vote, the Officer or Business Agent assigned to that bargaining unit shall cast the deciding vote. When a candidate for steward is unopposed for an available position, that candidate shall be deemed elected. They shall have such duties as the Principal Officer or the Business Agents to whom they are assigned shall give them from time to time. The Executive Board, Principal Officer, and the Business Agents shall not have power to assign duty to a Steward which requires the authority of an officer or a delegation of the authority of the Executive Board to perform. Stewards in accepting dues from members for payment to the organization are acting as agents for the members who request this service. Stewards can be removed for cause by the Officer or Business Agent assigned to that bargaining unit. Such removed Steward(s) can appeal removal in accordance with Section 21 of these By Laws.

(C) Warden and Conductor

The Warden and the Conductor shall be appointed by the Chair and may be removed by him. The Warden shall have charge of the inner door and shall not admit any member who is not in good standing. He shall not allow any member "under the influence" of liquor or drugs to enter the meeting place. He shall assist the Chair in maintaining order.

It shall be duty of the Conductor to assist the Warden and to bring the proposed new members to be obligated as members. He shall also escort all guest to the Chair. He shall perform the duties of the Warden in the absence of the Warden.

#### Section 14

##### POWERS AND DUTIES OF THE LOCAL UNION EXECUTIVE BOARD

(A) Except as may be otherwise provided in these Bylaws, the Local Union Executive Board is authorized and empowered to conduct and manage the affairs of this organization, and to manage, invest, expend, contribute, use, borrow, lend and acquire Local Union funds and property in the pursuit of accomplishment of the objectives set forth in the Constitution of the International Union and these Bylaws and resolutions adopted in furtherance thereof. However, the Local Union Executive Board shall not have authority to bind the Local Union for personal services to be rendered to the Local Union or its Executive Board, such as, but not limited to, legal, accounting, consulting, public relations and editorial services, by contract, agreement or otherwise, beyond the expiration of the term of the Executive Board in office at the time such action is taken. This shall not prevent the Local Union Executive Board from entering into a bona fide collective bargaining agreement with another Union covering Local Union employees provided, however, that if the Local Union employees form a union following the Local Union officer election, or a new collective bargaining agreement covering such employees is negotiated after the Local Union officer election, the newly organized unit shall not be voluntarily recognized, or the new collective bargaining agreement shall not be entered into on behalf of the Local Union, until such action is approved by the officers-elect.

The Local Union Executive Board, in addition to such other general powers conferred by these Bylaws, is hereby empowered to;

(1) Make and change rules and regulations not inconsistent with these Bylaws or the International Constitution for the management and conduct of the affairs of this Local Union;

(2) Establish the salaries for the officers and elected business agents and establish the allowances, direct and indirect disbursements, expenses and reimbursements of expenses for officers and business agents. Any increase in salaries and/or allowances for the officers, elected business agents, appointed business agents, representatives and organizers, shall be subject to the approval of the membership at a duly noticed regular membership meeting. The Local Union Executive Board may establish a dues checkoff procedure for Local Union Executive board may establish a dues checkoff procedure for Local Union officers and employees belonging to this Local Union;

(3) Loan and borrow monies directly and indirectly for such purposes and with such security, if any, as it deems appropriate, and with such arrangements for repayment as it deems appropriate, all to the extent provided by law;

(4) Approve the principal officer's employment of clerical employees, appointed representatives, attorneys, accountants, and such other special or expert services as may be required for the organization and secure an audit of the books of this organization by a certified public accountant at least once a year;

(5) On behalf of the Local Union, its officers, employees, or members, initiate, defend, compromise, settle, arbitrate or release or pay the expenses and costs of any legal proceedings or actions of any nature, subject to the provisions of Article IX, Section 9 (c) of the International Constitution, if, in its judgment, it shall be necessary or desirable to protect, preserve, or advance the interests of the organization;

(6) Fill all vacancies in office which occur during the term of such office for the entire remainder of the unexpired term, in the manner provided in Article XXII, Section 9 of the International Constitution.

(7) Transact all business and manage and direct the affairs of the Local Union between membership meetings, except as may otherwise be herein provided; delegate when necessary any of the above powers to any officer for specific and temporary purposes and on condition that the action of such officer or agent be ratified by the Local Union Executive Board; the Local Union Executive Board shall designate other officers for the President or Secretary-Treasurer for the purpose of signing checks to pay bills or to exercise any other functions of their offices in the event that either shall refuse to act or shall become ill or otherwise incapacitated;

(8) Lease, purchase or otherwise acquire in any lawful manner for and on behalf of the organization any and all real estate or other property, rights and privileges, whatsoever deemed necessary or convenient for the prosecution of its affairs and which the organization is authorized to acquire such price or consideration and generally on such terms and conditions as it thinks fit, and at its discretion pay therefore either wholly or partly in money or otherwise. The Principal Officer shall have the authority to purchase such assets up to five thousand dollars (\$5,000) for any one asset. The Local Union Executive Board shall have the authority to purchase such assets in excess of five thousand dollars (\$5,000) up to ten thousand dollars (\$10,000) for any one asset. Assets costing more than ten thousand dollars (\$10,000) shall be subject to the approval of the membership, excepting however, the purchase of automobiles, which shall be purchased in accordance with the provisions of Section 16 (c) of these Bylaws.

(9) Sell or dispose of any real or personal estate, property, rights or privileges belonging to the organization whenever in its opinion the Local Union's interest would thereby be promoted. The Principal Officer shall have the authority to sell or dispose such assets up to five thousand dollars (\$5,000) for any one asset. The Local Union Executive Board shall have the authority to sell or dispose such assets in excess of five thousand dollars (\$5,000) up to ten thousand dollars (\$10,000) for any one asset. Assets selling for more

than ten thousand dollars (\$10,000) shall be subject to the approval of the membership, excepting, however, the sale or disposal of automobiles, which shall be sold or disposed of in accordance with the provisions of Section 16(c) of these Bylaws.

(10) Create, issue and make deeds, mortgages, trust agreements, contracts, and negotiable instruments secured by mortgage or otherwise as provided by resolution of the membership, and do every other act or thing necessary to effectuate the same;

(11) Create trusts, the primary purpose of which is to provide benefits for the members or their beneficiaries, and terminate and effectuate the same, all subject to approval (except as to form) by the membership;

(12) Appoint trustees of health and welfare or pension trust funds negotiated directly by the Local Union, and to which the Local is the only union party, except where the Trust Funds provide for otherwise;

(13) Determine the membership which shall vote on collective bargaining agreements and strikes, and the composition of other membership meetings, and adopt rules and regulations concerning the conduct thereof not inconsistent with the International Constitution or these Bylaws;

(14) Determine the manner in which referendums shall be held, subject to review and modification by the General President, as permitted by Article VI, Section 1(h) of the International Constitution;

(15) Affiliate this Local Union with Joint Council No. 10 and in addition to these, such other subordinate bodies of the International Brotherhood of Teamsters as it shall be required to do, or which it believes is in the interest of this organization, and maintain such affiliations in good standing at all times;

(16) Enter into jurisdictional settlements and comply with jurisdictional awards in behalf of the Local Union;

(17) Review interpretations of these Bylaws rendered between meetings by the Principal Officer. Disputes over the interpretations of these Bylaws shall be submitted to the General President pursuant to Article VI, Section 2(a) of the International Constitution.

(18) Do all acts not expressly authorized herein which are necessary or proper in implementation of the above duties for the protection of the property of the Local and for the benefit of the organization and the members.

(B) The Local Union Executive Board shall have the duty to investigate any alleged breach of fiduciary duty when circumstances so warrant and to take appropriate action if the investigation so merits.

(C) The Local Union Executive Board shall hold meetings at such time and place as shall be determined by the principal officer, upon

notice to all board members. The meetings of the Local Union Executive Board shall no less frequent than meetings of the Local Union.

(D) A majority of the Local Union Executive Board shall constitute a quorum for the transaction of business at any meeting of the Board. The action of a majority of the Local Union Executive Board present at a meeting at which a quorum is present shall be the action of the Board.

(E) By action of the Local Union Executive Board, which action shall be recorded in the Executive Board meeting minutes, members of the Board who are not full time paid officers or employees of the organization may be paid their expenses, including wages lost, if any, for attendance at each meeting of the Board. However, officers who are full time employees of the Local Union shall not receive additional payments for attendance at Executive Board or membership meetings.

(F) As to all matters requiring action by the Local Union Executive Board, and when the Executive Board is not in formal session, the Executive Board may act by telegram, facsimile letter or telephone. When action by the Local Union Executive Board is required, the principal officer may obtain same by telegraphing, writing or telephoning the members of the Executive board and such members may take action on the matter brought to their attention in the same manner. Such action so taken by the majority of the members of the Local Union Executive Board shall constitute action of the Board as though the Board were in formal session.

## Section 15

### OFFICERS-GENERALLY

(A) All officers (and elected Business Agents) of this Local Union when installed after election shall be required to take the following obligation of office:

I, \_\_\_\_\_, do sincerely promise, upon my honor as a trade unionist and a Teamster, that I will faithfully use all of my energies and abilities to perform the duties of my office, for the ensuing term, as prescribed by the Constitution and bylaws of this Union. As an officer of this great Union, I will at all times, act solely in the interests of our members, devote the resources of our Union to furthering their needs and goals, work to maintain a Union that is free of corruption, to preserve and strengthen democratic principles in our Union, and to protect the members' interests in all dealings with employers. I will never forget that it is the members who put me here, and it is the members whom I will serve. I further promise that I will faithfully comply with and enforce the Constitution and laws of the International Union and Bylaws of this Union, that I will, at all times, by example, promote harmony and preserve the dignity of this Union. I also promise that at the close of my official term, I will promptly deliver any money or property of this Union in my possession to my successor in office.

(B) All officers are required to carry out their respective duties. In the event an officer declines to perform his duties as prescribed by the International Constitution, these Bylaws or by law,

he shall be subject to charges filed in accordance with Article XIX of the International Constitution and Section 21 of these Bylaws. In appropriate situations in which misconduct or failure to perform duties assigned by these Bylaws jeopardizes the interests of the Local Union, an officer may be subject to summary removal from office, in accordance with Article XIX, Section 1(f) of the International Constitution.

(C) The right to assume office or hold office or position in the Local Union, as distinguished from accrued or vested benefits, shall never be deemed a property right, but shall be a personal privilege and honor only. Any action taken by an officer or Business Agent in good faith and within the scope of his authority and power under these Bylaws shall not be the basis for any personal liability against such officer or Business Agent.

(D) All officers of the Local Union must, as a condition of holding office, execute all necessary forms required by law to be filed with any federal or state agency either for and in behalf of the Local Union or as an officer or employee thereof, but accidental default shall not be considered a violation of the duty imposed by this Section.

(E) All officers in the performance of their duties shall adhere to the terms of these Bylaws and the International Constitution.

(F) The officers, Business Agents, Stewards and other representatives of this Local Union, occupy positions of trust in relation to the Local Union and its members as a group and are, therefore, accountable to the membership with respect to the performance of their duties in handling funds and property of the Local Union. The failure or refusal by an officer, Business Agent, Steward or other representative of this Local Union, upon demand of the Local Union Executive Board or of any individual member for good cause, to render a proper and adequate accounting or explanation respecting the performance of his duties or in handling funds and property of the Local Union shall constitute a ground for charges under Article XIX of the International Constitution on which trial shall be had under the provisions set forth in Section 21 hereof.

(G) The elected officers and business agents of this Local Union shall be delegates to other subordinate bodies and conventions thereof, by virtue of their office or elected position. The Principal Officer shall have first priority. After the principal officer, the remaining delegates shall be selected from the salaried elected officers and elected business agents (if any) in the following priority: President, Secretary-Treasurer, Vice President, Recording Secretary, Trustee in order of number of votes received in the most recent election; elected business agents in order of number of votes received in the most recent election.

The Local Union Executive Board shall determine in all instances how many alternate delegates shall be designated, and such alternates shall be designated in the order above stated, after the required number of delegates has been designated. An elected officer or Business Agent designated as a delegate as provided above may, for good cause, refuse such designation, in which event the Local Union

Executive Board shall designate the next eligible officer or Business Agent in his place.

The Local Union Executive Board shall determine the arrangements to be made concerning the expenses, including wages lost, to be met by the Local Union for its delegates and alternates, if any, or make arrangements for such payments of expenses with other subordinate bodies of the International by agreement.

## Section 16

### EXPENSES AND AUTOMOBILES

#### (A) Allowances

Recognizing that the officers and representatives of this organization do not work regularly scheduled hours and receive no compensation for overtime or premium pay; also recognizing that such individuals are required to pay varying amounts for lodgings and meals depending upon the city to which they travel, which amounts are sometimes less, but more often more than the allowances given them; and recognizing that they must participate in cultural, civic, legislative, political, fraternal, education, charitable, social and other activities in addition to their specific duties as provided in the Constitution and these Bylaws, that such activities benefit the organization and its members and that the time spent in such activities is unpredictable and unascertainable such officers and representatives and employees may be granted an allowance (both for in-town and out-of-town work, respectively, which in the case of out-of-town work shall include hotel and meal expenditures) in such amount (daily, weekly or monthly) as the Local Union Executive Board may determine. There shall be no need to make an accounting for such allowance.

In addition to the allowances set forth above, all officers and employees may be reimbursed for, or credit provided for, all other expenses incurred in connection with their activities.

#### (B) Expenses

When a representative of the organization is engaged in activities in the interest of or for the benefit of the organization and its members within the scope of his authority, the organization shall pay the expenses incurred therein, or reimburse the representative upon receipt of itemized vouchers from him or the supplier of such services.

#### (C) Automobile Allowance

The Local Union may provide its officers or representatives with automobiles upon authorization of the membership, or in lieu thereof, they may be paid an allowance for use of their automobiles in such amount or at such rate as shall be approved by the Local Union Executive Board. In such instances where the Local Union provides an automobile, title to the automobile shall remain in the name of the Local Union, until such time as the Local Union decides to dispose of the vehicle. In such instances where the organization either provides an automobile or provides an allowance for the use of an automobile, it

is recognized that such officers or employees are required to be on instant call at all times, may be required to garage such automobiles and are responsible for their safeguarding. Accordingly, for the convenience of the Union and as partial compensation for such additional responsibilities, such officers or representatives shall be permitted private use of such automobiles on a round-the-clock continuous basis, including private use when the automobiles are not required on Union business. The principal officer is empowered to sell, exchange or lease automobiles, or arrange financing therefore in behalf of the organization.

(D) Benefits

The Local Union Executive Board may from time to time provide the terms and conditions of employment for officers and elected Business Agents including but not limited to, such fringe benefits as vacations with pay, holidays, sick leave, time off for personal leave, and in connection therewith, any disability or sickness, health and welfare and retirement benefits and activities, and facilities relating thereto, and may from time to time provide changes therein, as well as additional compensations and allowances.

The Local Union Executive Board shall also, approve the principal officer's terms and conditions of employment for clerical employees and appointed representatives including, but not limited to, such fringe benefits as vacations with pay, holidays, sick leave, time off for personal leave, and, in connection therewith, any disability or sickness, health and welfare and retirement benefits and activities, and facilities relating thereto, and may from time to time provide changes therein, as well as additional compensations and allowances.

The Local Union Executive Board or the principal officer is authorized to make to any Local Union officer or employee advances on his salary and/or vacation pay, within the restrictions of applicable law.

Section 17

NOMINATIONS AND ELECTIONS OF OFFICERS

(A) Time of Nominations and Elections

Meetings as hereinafter established for nominations of officers shall be held in September subject to the provisions of the International Constitution. Elections shall be held not less than thirty days after nominations have been closed. The local Union Executive Board shall set the time and place of nominations and elections and such time and place and other relevant arrangements shall be convenient to the greatest possible attendance by all the members.

The term of office of Local Union offices and elected Business Agents shall not be for a lessor period than three (3) years, except where necessary to bring the terms of office of all officers in concurrence or in order to provide for a schedule of nominations and elections in accordance with Article XXII, Section 4(a) of the International Constitution.

(B) Notice of Rules, Nominations, Meeting and Election

at least twenty (20) days prior to the date of the nomination meeting, specific notice of the date, time and place of the nominations meetings and the offices to be filled shall be mailed or shall be published in



any Local Union publication mailed to the membership (except that notice of nominations and election may be combined); each member shall be advised in such notice that the election rules are set forth in the Bylaws and International Constitution which are available upon request.

(C) Eligibility of Members

(1) Every member whose dues are paid up through the month which is prior to the month in which the nominations or election is held shall have the right to nominate, vote for, or otherwise support the candidate of his choice. No member whose dues have been withheld by his employer for payment to the Local Union pursuant to his voluntary authorization provided for in a collective bargaining agreement shall be declared ineligible to nominate, or vote for, a candidate for office in the local Union, by reason of a delay or default in the payment of dues by the employer to the Local Union.

(2) To be eligible for election to any office in this Local Union, a member must be in continuous good standing in this Local Union and actively employed at the craft within the jurisdiction of this Local Union for a period of twenty-four (24) consecutive months prior to the month of nomination for said office, and must be eligible to hold the office if elected. "Continuous good standing" means compliance with the provisions of Article X, Section 5 of the International Constitution concerning the payment of dues for a period of twenty-four (24) consecutive months, together with no interruptions in active membership in this Local Union because of suspensions, expulsions, withdrawals, transfers or failure to pay fines or assessments. Provided, however, that if a member on withdrawal deposits his card in the month immediately following the month for which it was effective and pays his dues for both months in a timely manner as provided in Article X, Section 5 (c), such period of withdrawal shall not be considered a break in continuous good standing in the Local Union.

Payment of dues after their due date shall not restore good standing status for such month or months in computing the continuous twenty-four (24) months good standing status required by this Section as a condition of eligibility for office. No member shall lose his good standing status for any month in which his dues have been withheld by his employer for payment to the Local Union pursuant to his voluntary authorization provided for in a collective bargaining agreement by reason of delay or default in the payment of such dues by the employer to the Local Union. However, a member on dues checkoff whose employer fails to make a proper deduction during any month in which the member has earnings from work performed during the month from which the dues could have been deducted, or has earnings from which the employer normally makes a dues deduction pursuant to the contract or established practice, shall not lose good standing status for that month. In such event, the Local Union shall notify the member of his employer's failure and payment shall be made by the member within thirty (30) days of said notice in order to retain good standing status.

Failure of a Local Union to issue a withdrawal card shall not be conclusive proof that a nominee was actively employed at the craft within the jurisdiction of the Local Union during the required twenty-four (24) month period prior to his nomination if a challenge is made based on evidence to the contrary, in which event a determination shall

be made on the facts presented. Periods of unemployment during the twenty-four (24) month period preceding the nomination shall not be considered a break in active employment at the craft within the jurisdiction of the Local Union if the nominee was actively seeking and available for employment in the craft, and not working outside the craft during such periods of unemployment.

Members in a reserve component of the military or National Guard who are called to active service lasting more than thirty (30) days but not more than twenty-four (24) consecutive months, may have their eligibility determined in accordance with Article II, Section 4(a)(4) of the International Constitution.

(3) In addition to those conditions of eligibility listed in subsection (2) above, a member must have attended at least fifty percent (50%) of the regular or divisional meetings of this Local Union during the twenty-four (24) consecutive months prior to nomination in order to be eligible to run for office. The Local Union shall keep accurate records reflecting those members who are in attendance at each meeting and shall exempt from the attendance requirement any member who, because of illness, regular employment, or other good cause is unable to attend a meeting. This exemption system shall be uniformly and fairly applied.

(D) Nomination Procedures

(1) Nominations shall be held in accordance with provisions of Section 17(A) above at a general or special membership meeting or meetings or at a meeting or meetings of each separate division, craft or place of employment authorized by the Local Union Executive Board to hold separate meetings. If nominations are held at separate division, craft or place of employment meetings, the members may nominate candidates from their own or any other division, craft or place of employment for election to Union office. Nominations and the conduct of the election and related questions shall be the first order of business at the nomination meeting and complete minutes shall be kept of that business. Nothing in this provision shall prohibit the holding of special meetings, at which meeting nominations and the conduct of the election shall be the sole order of business.

(2) Nominations shall be made at the meetings by a member in good standing other than the nominee by motion seconded by a member in good standing other than the nominee. Candidates are advised to verify the good standing status of their nominator and seconder prior to the nomination meeting.

(3) Every member eligible to nominate candidates shall be entitled to nominate or second the nomination of one (1) candidate, but only one (1), for each office open. Prospective candidates may not nominate themselves nor second their own nomination.

(4) Nominations shall not be closed until at all for further nominations has been made three (3) times by the Chair without further nomination being made.

(5) If an election committee is used, after nominations, each candidate for the office of President, Secretary-Treasurer and Recording Secretary may designate one (1) member for service thereon who shall thereupon be appointed by the President.

(6) In the event only one (1) candidate is nominated for any office, no election shall be conducted for such office unless required by law, and such unopposed candidate shall be declared elected by acclamation at the nominations meeting, effective as of the conclusion of the term of the incumbent.

(7) A member otherwise eligible to run for office shall become a bona fide candidate only upon his nomination for office and acceptance of the nomination. To be eligible to nominate and otherwise participate in the nomination meeting, a member must have his dues paid through the month prior to the month in which the nomination meeting is held. Candidates must accept nominations at the time made either in person or, if absent, in writing, and may accept nominations for only one office. A member may also run and be elected as a Business Agent or Assistant Business Agent, as provided in Article XXII, Section 8 of the International Constitution, and may hold both the office and the position if elected to both. After a candidate has accepted nomination, he may not, under any circumstances, revoke his acceptance after the ballots are printed, except where as a result of the revocation the remaining candidate is unopposed.

(8) If any nominee should die before the election, his name shall nevertheless appear on the ballot. In the event such name shall receive the requisite number of votes to be elected, the position shall then be filled in the same manner as vacancies are filled when they occur during a term of office as provided in Section 14(A) (6).

(9) If there is only one (1) nominee for an office and he is finally ruled ineligible after the nomination meeting, then the office shall be filled by appointment by the newly-elected Local Union Executive Board.

#### (E) Elections

(1) After the nominations meeting, but not less than twenty (20) days prior to the election, specific notice of the date, time and place of the election and of the offices to be filled shall be mailed to each member at his last known home address, if no notice has previously been sent. The election shall be held at such place or places and at such time, not earlier than thirty (30) days after the nomination meeting, as may be designated by the Local Union Executive Board. The election shall be by secret ballot to be placed in boxes, unless the Local Union Executive Board has authorized the use of some standard type of election mechanical device insuring a secrete ballot by machine vote or unless the election is conducted by mail ballot. If a walk-in ballot is utilized, the election box or boxes or machine or machines will be located at a place or places designated by the Local Union Executive board. Balloting shall be open for a period not less than six (6) hours during the period between the hours of 8:00 a.m. and

8:00 p.m. It shall be the duty of the Local Union Executive board to provide safeguards for the honest and fair conduct of such election.

(2) Voting shall be conducted by secret ballot among the members in good standing. There shall be no proxy voting. Each such member shall be entitled to one vote. The Local Union Executive Board shall have the authority to establish all rules and regulations for the conduct of the election to supplement the provisions of the International constitution and the Local Union Bylaws, including the authority to use mail referendum balloting or absentee balloting without membership approval. The General President shall also have authority to direct the use of mail referendum balloting or absentee balloting without membership approval, any action of the Local Union Executive Board to the contrary notwithstanding. Absentee voting by mail shall be permitted only upon application of members who are ill, or absent from the city or town where they are normally employed at the time of voting, because on vacation or on employment tour of duty. The Local Union Executive Board may permit additional reasons for absentee balloting if they so desire. Application for absentee ballots shall be made to the Secretary-Treasurer not less than five (5) days prior to the date set for election and shall contain the grounds therefore. Absentee ballots shall be valid only if they are received by noon of the day on which the polls close. Absentee voting shall be conducted with all proper safeguards for secrecy of the ballot.

(3) Each candidate, at his own expense, shall have the right to have an observer other than himself at each polling place and at the counting of the ballots who must be a member of the Local Union in good standing. Observers may challenge the eligibility of voters, and all challenged ballots shall be sealed in a blank envelope which in turn shall be sealed in an envelope with the name of the voter thereon. If votes are challenged, such challenge shall be made in writing at the time of the election with specific reasons given for such challenge. Challenges shall be investigated to determine their validity if the challenged ballots are sufficient in number to affect the result of the election. The blank envelope containing the ballot shall not be opened until such time as all challenges have been ruled upon. Upon request of any candidate, deemed reasonable by the Election Committee, voting machines, if used, shall be checked for proper operation. Candidates shall have the right to be present at the counting of the ballots.

(4) To be eligible to vote in the election, a member must have his dues paid up through the month prior to the month in which the election is held and must still be an active member on the day of the election. The candidate for each office who receives a plurality of the votes cast for the office shall be elected thereto, except in the case of Trustees, in which case the three (3) candidates receiving the highest number of votes shall be elected. In the event of a tie vote, the candidates shall resolve such tie by lot, except in the case of a tie for the office of principal officer of the Local Union, in which case there shall be a reelection between only the candidates who have tied for the highest number of votes and only for that principal office. The officers-elect may be installed at the same meeting at which they are elected or, if not elected at a meeting, at the next meeting following their election. The officers-elect shall take office at the end of the term of the incumbent officers, regardless of the

date of installation, which installation may take place at either the same meeting at which they are elected or, if not elected at a meeting, at the next meeting following their election. Except as provided above, no runoff election shall be held.

(5) No officer may run for another office in this Local Union, the term of which covers part of his current term, unless he resigns from his current office, effective upon the certification of the results of the election. He shall announce this intention to resign not later than fifteen (15) days prior to the nomination meeting and will not be eligible for appointment to the vacancy created by his resignation. No officer may hold another office in any other Local Union (other than a trustee Local Union) during his term of office, except by authorization of the General President and the Local Union involved.

(6) There shall be no write-in candidates and any ballot containing a write-in candidate shall be void insofar as the vote for that office is concerned and such ballot for that office shall not be considered as having been cast in determining the vote for that office.

(7) During the period between the date of election and the end of the term of office no extraordinary expenditures of Local Union funds shall be made, and no action shall be taken that commits the Local Union to make such extraordinary expenditures in the future, without the approval of the officers-elect and the membership. An expenditure shall be considered extraordinary if it falls within the definition set forth in Article XXII, Section 4 (e) of the International Constitution. In the event the election results in a new complement of officers, the outgoing officers must comply with the restrictions in Article XXII, Section 2(b) of the International Constitution regarding entering into contracts for personal services.

(F) Duties of Secretary-Treasurer in Connection with Nominations and Election

(1) The Secretary-Treasurer shall at least twenty (2) days prior to the holding of the nominations give notice, as above provided, to the membership of the time, place and date and the offices for which nominations will be in order in connection with the election. Such notice shall be given in the manner determined by the Local Union Executive Board, consistent with these rules.

(2) The Secretary-Treasurer shall review the eligibility to hold office of any member at such member's request and shall make a report on the eligibility of that member within five (5) days thereafter to any interested member. After the nomination meeting, the Secretary-Treasurer shall review the eligibility of all candidates, their nominators and seconders and certify their eligibility to run for office. The Secretary-Treasurer shall immediately notify all nominees of their eligibility status and shall specifically notify any disqualified nominee of the reason for said disqualification.

(3) Unless a joint nomination-election notice was sent, the Secretary-Treasurer shall give written notice to the membership of the Local, at least twenty (20) days prior to any election date, of the

time, place, date, hours, and number of offices upon which voting shall be held, by mailing such notice to the members' last known home address.

(4) Upon reasonable request of any declared and eligible candidate for office, the Secretary-Treasurer shall arrange for the distribution of any campaign literature by mail, or otherwise, provided that such candidate pays the reasonably estimated cost involved in advance. The Secretary-Treasurer shall not delay the distribution of any candidate's mailing. Any reduced rate mailing permit available to any candidate shall be made available to all candidates on an equal basis. The Secretary-Treasurer may require that all campaign literature shall be presented to him at the principal office of the Local Union no later than a reasonable number of day prior to the election and all candidates shall be given reasonable notice of that cutoff date. The Secretary-Treasurer may, where in his judgment it appears necessary, provide for a consolidation of such distribution in which case the cost of such distribution shall be assessed upon the candidates involved on a pro rata basis.

(5) The Secretary-Treasurer, to the extent required by law, shall upon reasonable notice make available for inspection by any bona fide candidate the membership list of the Local Union covered by union security agreements once within thirty (30) days prior to the election date. No candidate shall be permitted by the Secretary-Treasurer to copy any names or addresses of employees shown on such list and such inspection must be made in the presence of the Secretary-Treasurer or his designee.

(6) The Secretary-Treasurer shall retain copies of all requests for distribution for campaign literature and copies thereof, shall make a record of the date the literature was distributed, the cost thereof and the amount received therefore, and shall also retain a copy of the notices of nominations and of the election, a copy of the ballot, the official tally sheet submitted by the tellers, all ballots, ballot return envelopes and such other records including election rules as shall relate to the conduct of the election. All copies and records shall be retained for one year.

(G) Nomination and Election protest

(1) Any member who desires to challenge a ruling on eligibility to run for office shall appeal, in writing, within forty-eight (48) hours after receipt of the ruling to the General President or his designee. The decision of the General President shall be appealable to the General Executive Board pursuant to the provisions of Article VI, Section 2 of the International Constitution. In the event there shall be any protest or charges made concerning an election by any member prior to the holding of the election, such protest or charge shall be made in writing by such member within forty-eight (48) hours of his knowledge of the event complained of and shall specify the exact nature and specifications of protest. Such protest or charges shall be made to the Local Union Secretary-Treasurer who shall refer the protest or charges to the Local Union Executive Board for disposition. The decision of the Local Union Executive Board shall be appealable to the General President, pursuant to the provisions of Article VI, Section 2 of the International Constitution.

(2) In the event there shall be any protest or charges by any member concerning the conduct of the election after the election has been held, such protest or charge shall be made in writing by such member within seventy-two (72) hours setting forth the exact nature and specifications of the protest and his claim as to how it has affected the outcome of the election. Such protest or charge shall be made to the Secretary-Treasurer of the Joint Council with which the Local Union is affiliated and the protest or charge shall be referred to the Executive board for disposition. The decision of the Executive Board shall be appealable to the General Executive board for final decision, which is not appealable to the Convention.

## Section 18

### DUES AND INITIATION FEES

(A) The regular monthly dues of this organization shall be adjusted by an amount necessary to achieve three (3) times the hourly earnings rate rounded to the nearest whole dollar. Public sector employees without the right to strike shall be 2.75 times the hourly rate rounded to the nearest whole dollar. For all members with an hourly rate of \$15 or less shall be two and one half (2 ½) times the hourly earnings rate rounded to the nearest whole dollar; with the exception of public sector employees without the right to strike with an hourly rate of \$15 or less, which shall be 2.25 times the hourly rate rounded to the nearest whole dollar. Dues rates shall be effective the first day of the second calendar month following the month in which the hourly increase is implemented in accordance with the collective bargaining agreement. Provided, however, that the General Executive Board may reduce or waive the amount of dues that are in excess of the minimum required by the International Constitution in extreme hardship cases. In no event shall monthly dues be less than the minimum established in the International Constitution.

(1) Members employed in the motion picture and television industry shall pay the monthly service fee dues rate for months in which movie industry work is performed outside of the jurisdiction of Local 251,

(2) The established service fee dues rate shall be based on the \$15 per hour dues rate.

(3) The Local shall set aside at least \$0.50 per member per month, with the exception of public sector members without the right to strike, into a separate account for a Local strike fund.

(B) Initiation fees for all membership in this organization shall be thirty (30) times the hourly rate of pay; except for the following:

Employees earning less than \$15.01 per hour shall pay an initiation fee of \$200.00.

Part-time and per diem employees working sixteen (16) hours or less per week shall pay an initiation fee of \$100.00.

(1) An initiation fee required by this Section shall be waived in connection with the organization of unorganized employees; however, in

the event of a proven hardship in an established bargaining unit, the Local may apply to the General Executive Board for a waiver pursuant to Article X, Section 4 (f) of the International Constitution.

(C) Reinitiation fees for membership in this organization shall be thirty (30) times the hourly rate of pay.

(D) Any member who shall be three months in arrears in the payment of dues, fines, assessments, or other charges, shall automatically stand suspended at the end of the third month and shall not be entitled to any rights or privileges of membership. Any member who has been automatically suspended for failure to pay dues and other charges shall be under a continuing obligation to pay dues during the period of his suspension. Upon payment of the delinquent dues and reinitiation fee, the member shall be restored to good standing status. However, payment of dues shall not restore good standing status if fines and other charges due are not paid. The Local Union Executive Board shall have the power to waive, or reduce, on a non-discriminatory basis, the payment of delinquent dues, assessments and/or reinitiation fees for good cause shown.

(E) Any increase in the rate of dues or initiation fees or the levying of any general or special assessment by the Local Union shall be made at a general or special membership meeting in accordance with the following procedures.

(1) Reasonable notice shall be given of the meeting at which the membership will consider the question of whether or not such dues, initiation, or reinitiation fees, general or special assessment shall be increased or levied. The notice shall indicate that a proposed increase or assessment is to be voted on.

(2) At the meeting called as provided in this Section, voting shall be by secret ballot of the members in good standing.

(3) A majority vote by secret ballot of the members in good standing voting at such meeting shall decide the issue.

(4) This provision supersedes Section 31 (Amendments) with respect to changing the dues and fees set forth in these Bylaws.

(5) Nothing contained in this section of these shall preclude the Local union Executive Board in the exercise of its discretion, from directing that a membership vote on issues involving dues, fees, or assessments be conducted by mail ballot referendum after appropriate notice and with safeguards for preserving the secrecy of the balloting.

## Section 19

### MEETINGS

Membership meetings shall be general or special.

(A) General Membership Meetings



(1) General membership meetings shall be held monthly at such place and time as shall be designated by the Local Union Executive Board subject to disapproval by the membership. The time and place of meeting in effect when these Bylaws are adopted shall continue until changed by the Local Union Executive Board upon reasonable and adequate notice to the membership. Membership meetings may be suspended during any three (3) months between June and October by action of the membership at a meeting after reasonable notice of the intention to vote upon such question.

(2) Members in attendance at membership meetings shall have the right to express their views, arguments or opinions upon any business properly before the meeting subject to these Bylaws and the rules and regulations adopted by the Local Union Executive Board pertaining to the conduct of meetings, but no member in exercising such rights shall evade or avoid his responsibility to the organization as an institution or engage in or instigate any conduct which would interfere with the Local Union's performance of its legal or contractual obligations.

If it should appear to the presiding Chairman that any member is so conducting himself to constitute a threat to the orderly conduct of the business of the meeting, he may order him ejected, subject to appeal to the membership.

At any time when in the judgment of the presiding Chairman of the meeting it appears that the meeting has become so disorderly as to prevent proper deliberation on the matters which might properly come before the meeting, the presiding Chairman shall have the right to adjourn such meeting forthwith, upon his own motion, and without second, and even though there may be other motions upon the floor. There shall be no appeal from such action since it is taken as a result of conditions which would prevent orderly consideration of the appeal by the meeting.

If such action is taken by the presiding Chairman, the time and place for a subsequent meeting, if there is to be one, shall be determined by the Local Union Executive Board. If no such determination is made, then the next meeting shall be the next regularly scheduled meeting.

The presiding Chairman can detail members or other persons to remove persons who have been ordered removed, or to prevent attendance of members who are "under the influence" or disorderly without calling upon the police.

The rights of members to attend meetings, to remain in such meetings or to participate in matters which come before such meetings are subject to the above powers and duties of the presiding Chairman and of the Local Union Executive board.

(3) The Local Union Executive board is authorized to permit membership meetings to be held on a division, craft, place of employment or other similar basis as it shall consider appropriate considering the special needs of the organization so as to permit the membership to attend meetings and to express their views and otherwise exercise their rights as members. There shall be no limitation on the right of any member to be heard at any such separate meeting provided

herein on all matters which apply to the general membership, but such member shall be permitted to vote only at such separate division, craft, or place of employment meeting to which he has been assigned. Membership meetings permitted under this subsection shall be subject to all of the requirements of subsections (A) (1) and (2) above.

(4) When the Local Union Executive Board authorizes such meeting by division, craft or place of employment, each such meeting shall be conducted by the officers of the Local Union or by their designees and under the same procedures and rules as a general membership meeting, excepting only special meetings for limited purposes such as voting on contracts or strikes, handling of grievances, etc.

(5) On all matters which apply to the general membership, the votes of the meeting of each particular division, craft or place of employment shall be totaled to determine the action of the Local Union in such matter.

(6) Members at each separate division, craft or place of employment authorized to hold separate meetings may nominate candidates from their or any other division, craft or place of employment for election to Union office; may vote separately on initiation fees, dues and assessments which apply to them alone, if higher than the minimum applicable to the general membership; and may, when authorized by the Local Union Executive Board, vote separately on approval or disapproval of, or on matters arising under, contracts applicable only to them, and strikes or other activities in which only they will participate.

(B) Special Meetings

Twenty percent (20%) of the members in good standing of the Local Union may submit a written petition for a special meeting to the Principal Officer of the Local Union, setting forth the reasons therefore, and the principal Officer shall call the special meeting within the reasonable time. In determining whether the required twenty percent (20%) of the membership has filed a petition for a special meeting, not more than fifty (50) employees of one employer shall be counted. For this purpose the term "one employer" shall include divisions, subsidiaries and parents of the employer of any employees to the end that any integrated form of doing business, whether horizontal or vertical, shall be construed as one employer. If the Principal Officer does not call such meeting, the Local Union Executive Board shall call such meeting within twenty (20) days of the original petition. The Principal Officer may, on his own motion, call a special meeting. Reasonable notice of the date, time and place of any special meeting, and of the questions to be presented, shall be given the membership. Such special meetings shall not be considered a substitute for the regular monthly meetings for purposes of satisfying the meeting attendance requirement of Section 17 (C) (3).

(C) Quorum

The quorum of a general or special membership meeting shall be fifty (50) members in good standing. The Local Union Executive Board may from time to time and at any time determine the quorum required for

meetings of less than the entire membership, as provided in these Bylaws.

(D) Referendum

When a referendum is authorized by the Local Union Executive Board, reasonable notice shall be given by the Secretary-Treasurer of the time, date, place and question upon which the referendum is to be held. In a referendum, only members affected shall be permitted to vote concerning matters not affecting the entire membership. The Local Union Executive Board, at least ten (10) days in advance of the referendum, adopt rules and regulations for the conduct of the referendum.

(E) Subject to the provisions of Article VI, Section 1(h) of the International Constitution, every member eligible to vote in an election under Section 17 (C)(1) shall be eligible to vote on any question before the membership meeting or in a referendum, except that members who are on layoff but who retain seniority at a company may vote on proposed collective bargaining agreements which affect them even if they are inactive by virtue of having taken a withdrawal card.

Section 20

MEMBERSHIP

(a) An applicant shall be considered a member when he shall meet all the following requirements for membership;

(1) He shall have executed a written application for membership on a form provided by the Secretary-Treasurer.

(2) He shall have signed a dues checkoff authorization permitting the initiation fee to be withheld from earnings. If no dues checkoff authorization is signed, membership shall date from the first month for which dues are paid, once full payment of the initiation fee is completed or, he shall have tendered the initiation fee and one months dues by cash.

(3) The Local Union shall have accepted his application and dues.

(4) He shall have taken the oath of obligation as a member at a regular meeting following the action upon his application, unless dispensed with by the Local Union by policy or practice. In the event the applicant shall fail to take the obligation within a reasonable time following the acceptance of his application, he shall forfeit the monies tendered except for good cause shown.

(5) The first money received from an applicant for membership must be applied to the payment of dues for the month in which the applicant is first obligated to pay dues. If this Local Union permits an applicant to pay an initiation fee on a deferred basis, the installment payments must be allocated to first satisfy the member's dues obligation. All new members presenting themselves for initiation shall receive upon request a free copy of the International Constitution and local Union Bylaws from the Local Union. However, any

alleged failure to receive such copy shall not excuse a member from violation of any duty or obligation imposed upon him by his oath of office, initiation or membership.

(B) Good Standing

(1) A member shall lose his good standing membership in the organization by acceptance of a withdrawal card, by suspension or expulsion from membership after appropriate proceedings consistent with the Bylaws or the Constitution, or by nonpayment of dues on or before the last business day of the current month. Members whose dues have been withheld by their employer pursuant to a voluntary checkoff agreement shall not be declared in bad standing merely because the employer fails to remit checkoff dues to the Local Union on or before the last business day of the month. Payment of dues to an officer or steward authorized by this Local Union to collect such dues shall be deemed payment to the Local Union.

(2) A member in a suspended status because of his failure to pay his dues or other obligations as required by the International Constitution and these Bylaws may reinstate his good standing by the payment of all delinquent dues and other financial obligations.

(C) Issuance of Transfer and Withdrawal Cards

(1) The issuance of transfer cards must be handled in strict compliance with Article XVIII, Sections 1 and 2 of the International Constitution. The acceptance of transfer cards must be in accordance with provisions of Article XVIII, Section 3 and 4. The jurisdiction to issue honorable withdrawal cards must be handles in strict compliance with Article XVIII, Sections 6 and 7 of the International Constitution.

(2) When the Local Union is required to give to a member an honorable withdrawal card under the terms of the International Constitution and its Bylaws it may provide for the continuance of Local Union benefits to such inactive member under conditions which it may set forth, but such inactive member shall not be permitted to hold office or vote, and shall have only such right to participate in the meetings and the affairs of the local Union as shall be uniformly permitted by the Local Union Executive Board.

(3) A withdrawal card shall be issued to any member, including a Local Union officer, who has retired, except that a member who continues to work at the craft, including employment with the International Union or any affiliate, shall be required to retain active membership.

(D) Supervisory employees, owner operators and such other employment classifications as the Local Union Executive Board may lawfully determine, shall take no part on committees selected to negotiate wages and working conditions with employers, and shall not be permitted to vote on any such agreement or on any vote to strike or take other action with respect to the agreement to which they may be subject or parties. Supervisory employees shall not be permitted to hold office unless permitted by federal, state, local or provincial law.

(E) Responsibility of Members to the Local Union

(1) Every member by virtue of his membership in this organization is obligated to adhere to and follow the terms of the organization's Bylaws and the International Constitution with respect to his rights, duties, privileges and immunities conferred by them. Each member shall faithfully carry out such duties and obligations and shall not interfere with the rights and privileges of fellow members.

(2) Every member, by virtue of his membership in this organization authorizes this organization to act as his exclusive bargaining representative with full and exclusive power to execute agreements with his employer governing terms and conditions of employment and to act for him and have final authority in presenting, processing, and adjusting any grievance, difficulty or dispute arising under any collective bargaining agreement or out of his employment with such employer in such manner as the organization or its officers or business representatives or business agents of this organization in the performance of their duties, and each member shall, when requested, render such assistance and support in the performance of such duties as may be required by them, provided that this does not interfere with the individual's rights as a member. Each member shall adhere to the terms and conditions of pertinent collective bargaining agreements and shall refrain from any deed to be in its best interests. The organization and its officers, business representatives and agents may decline to process any such grievance, complaint, difficulty or dispute if in their sole discretion and judgment such grievance, complaint or dispute lacks merit in the circumstances then known to them. The provisions of Article XII, Section 2 relating to area, multi-area, national company-wide or industry-wide contracts, shall supersede any provision of this Section.

(3) No member shall interfere with the elected conduct that would interfere with the performance by this organization of its legal or contractual obligations.

(4) A member shall not engage in dual unionism or espouse dual unionism, disaffiliation or secession in the course of any meeting, shall not slander or libel the organization, its members or its officers and shall not be a party to any activity, the purpose of which is to secure the disestablishment of the organization as the collective bargaining agent for any employee or member.

(5) A member shall be permitted to engage in any of the conduct hereinbefore described at any assembly or meeting of other members.

(6) Every member shall follow the rules of order at all meetings of the organization.

(7) Membership in this Local Union shall not vest any member thereof with any right, title or interest in or to the funds, property or other assets belonging to the organization now or hereafter and no member shall have a property right in membership in this organization.

(8) No member seeking to resign from membership in any local Union may do so except by submitting such resignation in writing to the Secretary-Treasurer of the Local Union. Any member who resigns before he has paid all dues, assessments, fines and other financial obligations owing to any subordinate body shall be obligated to pay such obligations to his former Local Union. All members acknowledge that any obligations owing at the time of resignation shall be collective by the Local Union in any appropriate forum. This shall not relieve any member of any obligation to comply with any other provision of this Constitution regarding acquisition or maintenance of membership in good standing.

(F) Rights of Members

No provision of these Bylaws, rule of parliamentary procedure or action by the Local Union or its officers shall be administered in such a way as to deprive individual members of their rights under applicable law and the following membership rights;

(1) The right to nominate candidates or vote in elections or referendums of the Union;

(2) The right to attend membership meetings, and to participate in the deliberations and voting upon the business of such meetings;

(3) The right to meet and assemble freely with other members and to express any views, arguments, or opinions, and to express at meetings views upon candidates in an election of the Union or upon any business properly before the meeting, subject to the organization's established and reasonable rules;

(4) The right to information concerning the conduct of the Local Union business; and

(5) The right to institute an action in any court or in a proceeding before any administrative agency irrespective of whether the Local Union or its officers are defendants in the action, or to appear as a witness in a judicial, administrative or legislative proceeding, or to petition any legislator, subject to the exhaustion of intraunion remedies as required by the International Constitution and applicable law.

(6) For the purpose of Section 20(F) only, the term "meeting" includes any public meeting to which members of the Local Union are invited.

(7) All the rights of members set forth in Section 20(F) shall be subject to reasonable application and subject to the right of the Local Union to impose reasonable limitations upon the exercise of these rights by the members.

Section 21

CHARGES AND TRIALS

(A) Each member of this Union shall have the right to fair treatment in the application of union rules and law in accordance with

the International Constitution and these Bylaws. In applying the rules and procedures relating to union discipline, the essential requirements of due process of law (notice, hearing, and judgment based upon the evidence) shall be observed, without, however, requiring the technical formality followed in courts of law. Recognizing that these requirements of fairness and due process of law will be administered by groups of laboring men and women, this Local Union adopts the following procedures which supplement the requirements of Article XIX of the International Constitution. The following procedural guides are designed to attain justice both to the individual member and the organization, and in instances where deviations from such procedures are not such as to substantially affect the members substantive right, these procedures are not to constitute technically precise requirements of strict pleadings of courts of law.

(B) Trials and Appeals

(1) Trial. Every member charged with a violation of these Bylaws or the International Constitution shall be accorded a full and fair hearing as required by law. No member of the Local Union Executive Board involved in the subject matter of the charge, shall sit on the trial board. The decision on disqualification under this provision, if raised by an interested party, shall be made in the first instance by majority vote of the Local Union Executive Board, whose decision shall be appealable as part of the case, in accordance with the appeal procedures of the International Constitution and these Bylaws. The officer alleged to be involved shall not vote on whether he is qualified to remain on the hearing panel. If the member charged or preferring the charges is a member of the Local Union Executive Board, or if a member of the Local Union Executive Board is unable to attend the hearing for any reason, then the principal officer of the Local Union shall appoint an uninvolved member as a substitute. If either the President or Secretary-Treasurer of the Local Union is charged or is preferring the charges, or is unable to attend the hearing for any reason, the other officer shall appoint the substitute. If both the President and Secretary-Treasurer of the Local are charged or are preferring the charges, or for any reason are unable to attend the hearing, the remaining members of the Local Union Executive Board shall appoint the substitutes. Charges by, against or involving a majority of the members of a Local Union Executive Board shall be filed with the Secretary-Treasurer of the Joint Council for trial by the Joint Council Executive Board. In no event shall any involved officer or member serve on a hearing panel, participate in the selection of a substitute member of a hearing panel, or participate in the decision making process of the trial body.

Whenever the words "Joint Council" appear in other sections of these Bylaws, they shall mean Joint Council or State or Multi-State Joint Council and include State or Multi-State Conferences in all matters relating to disputes and appeals where there is no chartered Joint Council.

(2) Charges. Charges shall be in writing and signed by those filing same and must be filed in duplicate with the Secretary-Treasurer of the body which is to hear the charges, who shall serve the charges and notice of the hearing upon the accused either in person or by mail

at least ten (10) days prior to the hearing. No hearing on any appeal shall be held less than ten (10) days from the date on which notice of the hearing has been served on the parties unless all parties agree to waive this requirement. In scheduling the time and place of the hearing, due consideration shall be given to the convenience of the accused and witnesses necessary in the case. The charges must set forth the provisions of the International Constitution or these Bylaws allegedly violated and the acts which allegedly constitute such violation in sufficient detail to inform the accused of the offense charged, including, where possible, dates and places. If charges are filed, the charging party must include in the charges all alleged offenses which he has knowledge, or in the exercise of due diligence should have had knowledge, as of the time of the filing of the charges. He may not subsequently file additional charges based upon facts of which he had knowledge, or in the exercise of due diligence should have had knowledge, as of the time of the filing of the charges. Any charge based upon alleged misconduct which occurred more than five years before the discovery of the conduct giving rise to the charge is barred and shall be rejected by the Secretary-Treasurer except charges based upon the non-payment of dues, assessments and other financial obligations. No member or officer shall be required to stand trial on charges involving the same set of facts as to which he is facing criminal or civil trial until his final court appeal has been concluded. Nor shall a member or officer be required to stand trial on charges that are substantially the same as arise under the same circumstances as prior internal Union charges against such member or officer provided that a decision was rendered on those prior charges. Charges may be preferred against a suspended member or an inactive member who has been issued a withdrawal card.

(3) In the event of non-compliance with the decision, handed down by a trial or appellate body, the member, elected Business Agent, Officer or Local Union shall stand suspended from rights and privileges under the International Constitution until the provisions of the decision have been complied with, unless the General President has waived payment of a fine or stayed the effectiveness of the decision pending appeal. If, however, the decision carries with it an order of expulsion, then such order of expulsion shall immediately take effect, unless the General President has stayed the effectiveness of the decision pending appeal.

(4) Rights of the Accused. Throughout the proceeding, there shall be a presumption of innocence in favor of the accused. In order to be sustained, the charges must be supported by a preponderance of reliable evidence and a majority of the members of the panel must vote to find the charged party guilty. The accused shall have the right to present his own evidence, rebut testimony against him, present witnesses favorable to him and cross-examine adverse witnesses. The charging party, the accused and the Local Union Executive Board may select only a member in good standing of the Local Union to represent them at a hearing conducted before any trial or appellate body. Witnesses need not be members of the Union. The hearings shall be open to other members, subject to the discretion of the Local Union Executive Board in maintaining order and in excluding witnesses except when testifying.



(5) Action by the Local Union Executive Board. The Local Union Executive Board shall have the authority to determine the manner of reporting the hearings and shall have authority to exclude any method not authorized by it. Any request by a party that a verbatim record be made must be received by the Executive Board not later than five (5) business days prior to the scheduled commencement of the hearing and shall be honored. If the Local Union Executive Board decides to have a transcript or recording of the hearing made, the Local Union Executive Board shall furnish a copy of the same to the accused and to other interested parties upon payment of the cost for same, or shall make such copy available to any interested party for copying or consultation without cost.

Within a reasonable time after completion of the hearing, the Local Union Executive Board shall decide the case. The decision of the Local Union Executive Board shall be in writing and contain the charges, its own factual findings and decision, and a notice to the parties informing them of the proper body to which they may appeal, and the time within which the appeal must be filed. A copy of the decision of the Local Union Executive Board must be forwarded to the parties without delay. A copy of all documents in the proceedings shall be kept available at the Local Union's principal office until final disposition is made of these charges.

(6) Appeals. Appeals shall be taken pursuant to the provisions of Article XIX of the International Constitution.

## Section 22

### BONDING

(A) Every officer, agent, shop steward, employee, or other representative of the organization who handles funds or other property of this organization shall be bonded with surety or sureties as required by law and the International Constitution. The amount of bond required of each person shall be ascertained by the Executive Board, and the premium charges shall be paid out of the general funds of the organization.

(B) If the Executive Board, in its sole judgment, believes that it would be to the advantage of this organization to join the International and/or any or all of its subordinate bodies or affiliated Local Unions in obtaining a bond or bonds covering persons in the organization and such other organizations, under a bond or bonds issued to said International Union or other subordinate body, then, in such event the Executive Board is authorized and empowered to enter into such arrangements and pay from the general funds of the organization the cost for bonding persons in this organization, but such surety coverage shall conform to the requirements set forth in Section 24(A).

(C) Should the bond of any person required to be bonded be canceled after surety coverages has been afforded, then such person shall be allowed thirty (30) days within which to arrange either for reinstatement of his coverage or the substitution of another bond meeting the requirements of Section 24(A) to take the place of the canceled bond. However, during the period such person is not covered by such surety bond, the Local Union Executive Board shall make whatever arrangements shall be necessary to relieve such person of the handling of any money or property of the organization.

(D) If an employee or officer referred to in Section 22 (c) cannot within thirty (30) days provide the surety bond required in conformity with the provisions of Section 22 (A), the Local Union Executive Board shall be authorized and empowered to permit him to remain in his office or position under such arrangements as it may consider reasonable but shall not require or permit him to handle any of the money or control any of the property of the Local Union.

## Section 23

### RULES OF ORDER

Rule 1: The regular order of business may be suspended by a vote of the meeting at any time to dispose of anything urgent.

Rule 2: The Chairman of the meeting shall enforce these rules and regulations and may direct that members be removed from the meeting for violation of these rules.

Rule 3: Any conversation by whispering or otherwise, or any other activity which is calculated to disturb or may have the effect of disturbing a member while speaking or disturb the conduct of the meeting or hinder the transaction of business, shall be deemed a violation of order.

Rule 4: Attending meetings under the influence of liquor or illegal drugs is a basis for removal from the meeting.

Rule 5: All business done in the Union shall be strictly secret to all outside the Union.

Rule 6: When a member wishes the floor, he shall rise and respectfully address the Chair, and if recognized by the Chair, he shall state his name.

Rule 7: If two or more members rise to speak, Chair shall decide who is entitled to the floor.

Rule 8: Every member, while speaking, shall adhere to the question under debate, avoid all personality and indecorous language,

as well as any reflection on the Union or any member thereof. However, all members shall have the right to express their views, arguments and opinions upon candidates for office and upon any other business properly before the meeting.

Rule 9: No member shall interrupt another member while speaking except to rise for a point of order, and he shall definitely state the point, and the Chair shall decide the same without debate.

Rule 10: Any member, while speaking, being called to order by another, shall cease speaking at the request of the Chair and be seated until the point of order is determined.

Rule 11: If any member shall feel himself personally aggrieved by a decision of the Chair, he may appeal from the decision of the Chair to the meeting without debate.

Rule 12: When an appeal is made from the decision of the Chair, said appeal shall be stated by the Chairman to the meeting in these words: "shall the decision of the Chair be sustained as the decision of this meeting?" The member taking the appeal will have the right to state the grounds of appeal, and the Chair will give his reasons for the decision. Thereupon, the members will proceed to vote on the appeal without further debate, and it shall require a majority vote to overrule the Chair.

Rule 13: No member shall speak more than once on the same question until all the members wishing to speak have had an opportunity to do so, nor more than twice without the permission of the Chair, nor more than ten (10) minutes at one (1) time.

Rule 14: All resolutions and motions, other than the first six in Rule 19, or to accept or adopt the report of a committee, shall be reduced to writing by the Recording Secretary before the Chair shall state the same to the Union.

Rule 15: In presenting a motion, a brief statement of its objects may be made, but no discussion of its merits shall be admitted until the question is stated by the Chair.

Rule 16: Any member may call for a division question when the subject or sense admits thereof.

Rule 17: All votes other than amendments to these Bylaws or Rules of Order may be reconsidered at the same or next succeeding meeting upon a motion made and seconded by two (2) members who voted in the majority, provided the Union agrees thereto, but after a motion to reconsider has once been lost, it shall not be renewed. Under this rule it shall take a 2/3rds vote to reconsider.

Rule 18: At any time when in the judgment of the presiding Chairman of the meeting has become so disorderly as to prevent proper deliberation on the matters which might properly come before the meeting, the presiding Chairman shall have the right to adjourn such meeting forthwith, upon his own motion, and without second, and even though there may be other motions on the floor. There shall be no appeal from such action since it is taken as a result of conditions which would prevent orderly consideration of the appeal by the meeting.

If such action is taken by the presiding Chairman, the time and place for a subsequent meeting, if there is to be one, shall be determined by the Local Union Executive Board. If no such determination is made, then the next meeting shall be the next regularly scheduled meeting.

The Local Union Executive Board may at any time prior to or at a meeting disqualify from attendance at such meeting those members as to whom it is reasonable cause to believe that their presence at such meeting will cause disturbance or disorder.

The presiding Chairman can detail members or other persons to remove persons who have been ordered removed, or to prevent attendance of members as above set forth, or who are "under the influence" or disorderly, without calling upon the police.

Rule 19: The following motions shall have precedence in the following order: first, to adjourn; second, to close debate; third, to take up the previous question; fourth, to lay on the table; fifth, to postpone indefinitely; sixth, to postpone to a definite time; seventh, to refer; eighth, to amend. The first four shall be decided without debate.

Rule 20: The following motions are not debatable: (1) to adjourn, (2) to lay on the table, (3) the previous question.

Rule 21: When a question is postponed indefinitely it shall not come up again, except upon a majority vote.

Rule 22: The motion to close debate may be made by two (2) members, and shall be put in this form: "Shall the debate now close?" If adopted, the President shall proceed to take up the questions before the membership, according to priority, without further debate.

Rule 23: The call for the previous question on the original motion may be made by six (6) members and shall be put in this form: "Shall the main question be now put?" If adopted, the effect shall be to take up the question on the original motion to the exclusion of all debate and all amendments which have not been adopted.

Rule 24: If proper motion to amend has been made, the question on the amendment shall be put first; if more than one amendment has been offered, the question shall then be put as follows: (1) amendment to the amendment; (2) amendment; (3) original proposition.

Rule 25: A motion to adjourn shall order except: (1) when a member has the floor, (2) when members are voting.

Rule 26: A motion to adjourn having been put and lost shall not be in order again, provided there is further business before the Local Union, until fifteen (15) minutes has elapsed.

Rule 27: The Chair shall state every question coming before the Local Union before permitting the opening of debate thereof. Immediately before putting it to a vote he shall ask; "Is the Union ready for the question?" Should no member rise to speak on the question, or if a majority shall vote to close discussion, the Chair shall put the question. After he has risen, no member shall be permitted to speak further upon it.

Rule 28: When the presiding Chairman has commenced taking the vote, no further debate or remarks shall be allowed, unless a mistake had been made, in which case the mistake shall be rectified and the presiding Chairman shall recommence taking the vote.

Rule 29: Every member present shall vote on all questions before the before the Union unless personally interested. A motion to excuse a member from voting shall be put without debate.

Rule 30: When a motion has been declared carried or lost by acclamation, any member, before the Union proceeds to other business, may call for a count of the "yeas" and "nays" but such count cannot be called unless demanded before the Chair has put the question.

Rule 31: A count of the "yeas" and "nays" may be called for by two (2) members and, upon the assent of one-third (1/3) of the members present, shall be taken.

Rule 32: (a) Any question on procedure not provided for herein, shall be governed Rules of order.

(b) One (1) tap of the gavel shall call to order; 2) taps to be seated; three (3) taps to rise.

Rule 33: All rulings of the presiding officer on procedure which are not challenged during the meeting become final and unappealable upon adjournment of the meeting.

## Section 24

### INTERNATIONAL CONSTITUTION

The Local Union acknowledges that the Constitution of the International Brotherhood of Teamsters, supersedes any provisions of these Bylaws herewith or hereinafter adopted which may be inconsistent with such Constitution. The Local Union hereby re-adopts, as its

Constitution, such International Constitution, and incorporates herein by reference, as though fully set forth herein, all such provisions of such Constitution, as it may be interpreted, modified, or amended from time to time, which are applicable to Local Union matters and affairs, and shall perform all the duties imposed upon a Local Union by such Constitution.

These Bylaws are subject to the Constitution and Bylaws of the International Brotherhood of Teamsters and applicable Joint Council Bylaws.

Neither this Local Union, nor any of its officers, business representatives or employees, has the power to make any contract or agreement or to incur any liability which shall be binding upon the International Union or any of its affiliates other than this Local Union unless the written consent of the governing body or executive officer thereof has first been obtained authorizing such action. Neither this Local Union or any of its officers, representatives or employees has been authorized or empowered to act as an agent of the International Union or any of its affiliated bodies and shall not be deemed an agent for any such body unless expressly authorized in writing by the governing body of such body to act in that capacity. No agreement or contract shall be binding upon this Local Union unless executed and delivered by its duly authorized officers, and a contract or agreement for personal service shall not be binding beyond the expiration of the term of the Executive Board at the time such contract or agreement is made. This shall not prevent a Local Union Executive Board from entering into a bona fide collective bargaining agreement with another union covering Local Union employees, subject to the requirements of Article XXII, Section 2(b) of the International Constitution.

#### Section 25

##### LOCAL UNION PROPERTY

No property of the organization, and no property in the possession, custody or control of the organization or any of its officers, representatives or employees and no property held in trust, expressed or implied, by any trustee for and in behalf of the organization, which was created or established by the organization singly or with others, and whose purpose is to provide benefits for the organization itself, or its members or their beneficiaries, shall be given, contributed, donated or appropriated, either directly or indirectly, to aid or assist or be expended in behalf of any seceding, dual or antagonistic labor organization or group, nor to any Local Union which is acting in violation of the Constitution of the International Union.

#### Section 26

##### NEGOTIATIONS, RATIFICATION OF AGREEMENTS,

## STRIKES AND LOCKOUTS

(A) Whenever a collective bargaining agreement is about to be negotiated, modified or extended at the request of this Local Union, the principal officer shall call a meeting at which the membership shall determine and authorize the bargaining demands to be made. The meeting shall be scheduled in advance of the opening of bargaining and at a time and manner as to maximize membership participation. Except where this Local Union is a participant in an area-wide or national agreement, the Secretary Treasurer shall establish a negotiating committee consisting of the Secretary-Treasurer, and/or a designee and members covered by the agreement. The rank and file members of the committee shall be elected by secret ballot, after proper notice, by the affected members. The number to be elected shall be established in advance by the Secretary-Treasurer. The negotiating committee shall: 1) work to negotiate the union's bargaining demands, 2) keep the membership informed during the bargaining process by meetings, bulletins, and/or other means, and 3) unite and mobilize the membership, and when necessary, community support, to support the union demands. The Local Union Executive Board shall determine whether such meeting shall be limited to the members in a particular division, craft or place of employment. Where this Local Union is a participant in an area-wide agreement, it is understood that the bargaining demands of the Local Union may be accepted, modified, or rejected by the overall negotiating committee in accordance with such rules and procedures as may be adopted by the area-wide or national bargaining group. Where this Local Union is a participant in an area-wide or national agreement, the Secretary Treasurer shall establish a contract action team consisting of the Secretary-Treasurer, and/or a designee and members covered by the agreement. The rank and file members of the contract action team shall be elected by secret ballot, after proper notice, by the affected members. The number to be elected shall be established in advance by the Secretary-Treasurer. The contract action team shall: 1) keep the membership informed during the bargaining process by meetings, bulletins, and/or other means, and 2) unite and mobilize the membership, and when necessary, community support, to support the union demands.

(B) The Secretary-Treasurer shall submit to Joint Council , two (2) copies of all proposed collective bargaining agreements with a company in an industry in which there is an area standard established by pre-existing agreements or amendments thereto, or where otherwise directed to do so by the Joint Council, for approval before submission to the Employer. If no Joint Council exists, such proposals shall be submitted to the State Conference for its approval. In those cases where the proposed agreement is for operations which are already subject to an area-wide agreement, or a prospective area-wide agreement is already planned, the proposed agreement shall be submitted to the Director of the appropriate Trade Conference or Division for approval before submission to the employer.

(C) Ratification of agreements or amendments shall be subject to vote in the same manner as provided for in connection with bargaining

demands as set forth in Section 27(A), or in the case of area-wide, conference-wide or national agreements in accordance with the Constitution and rules adopted by such bargaining group, except that where the General Executive Board has directed the Local Union to refrain from executing such agreement, no proposed agreement shall be considered ratified by any vote until and unless it is specifically approved by the General Executive Board. True copies of final agreements arrived at by the Local Union shall be filed by the Secretary-Treasurer with the Economic and Contracts Departments of the International Union within sixty (60) days after execution, together with a list of the names and locations of employers and number of employees covered by such agreements. The Secretary-Treasurer shall, as of January first of each year submit to the Economic and Contracts Departments of the International Union, a list of agreements in effect, showing the name of the employer or employers, parties thereto, location or locations, and the expiration date.

(D) If a settlement cannot be reached in connection with the negotiation or modification of a collective bargaining agreement between the members of this Local Union and an employer after the officers have used reasonable means of achieving a settlement through the process of collective bargaining, the matter shall be subject to the strike procedure, conditions and qualifications set forth in the Constitution. The Local Union Executive Board may, in its discretion, provide that the strike vote be limited to the members employed in a particular division, craft or place of employment. In such cases where area-wide, conference-wide or national agreements are involved, it is understood that the specified majorities of the members covered by such agreements must vote to strike as set forth in Article XII, Section 1 or 2 of the Constitution, and in such event, such strike vote shall apply to this Local Union, irrespective of the individual vote of this Local Union on that question.

(E) Strike votes shall not be required in any case where a collective bargaining agreement then in existence authorizes such strike for the purpose of enforcing the terms of such agreement. Nor shall a strike vote be required for a strike in support of demands that an employer agree to the terms and conditions of an agreement already negotiated and approved on a state, multi-state, multi-area, multi-employer or national, company-wide or area basis of which unit such employer is a member. In either case, the Local Union Executive Board, subject to the approval of the General President, may call the strike in support of its position, and may also, with the approval of the General President, terminate such strike without vote.

(F) At least forty-eight (48) hours prior to a strike and in the case of picketing, lawsuit or other serious difficulty, the Secretary-Treasurer shall immediately notify the Joint Council, of which it is a member, of any contemplated action, as required by the Constitution.

(G) Out-of-work benefits shall be payable to members only as provided by and in accordance with the Constitution. The Secretary-Treasurer shall be responsible for securing of such benefits where the



Local Union is eligible to receive them, executing all documents required by the International and returning all monies to the International Union remaining unused by the Local Union at the close of the strike or lockout.

(H) Strikes which are not terminated by the conclusion of a collective bargaining agreement or by arbitration or otherwise may be terminated in such manner as the Local Union Executive Board shall determine appropriate.

## Section 27

### SAVING CLAUSES

(A) The provisions of these Bylaws relating to the payment of dues, assessments, fines or penalties and other monies shall not be construed as incorporating into any union-security contract those requirements for good standing membership which may be in violation of applicable law, nor shall they be construed as requiring any employer to violate any applicable law. However, all financial obligations imposed by or under the International Constitution and these Bylaws (and in conformity therewith) shall be legal obligations of the members upon whom imposed and enforceable in a court of law.

The General Executive Board is authorized to adopt any plan or arrangement relating to such requirements and obligations which may be imposed by applicable law.

(B) If any provision of these Bylaws shall be declared invalid or inoperative by any competent authority of the executive, judicial, or administrative branch of federal or state government, the Executive Board shall have the authority to suspend the operation of such provision during the period of its invalidity and to substitute in its place and stead a provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the invalid provision. If any section or subsection of these Bylaws should be held invalid by operation of law or by any tribunal of competent jurisdiction, the remainder of these Bylaws or the application of such section or subsection to persons or in circumstances other than those to which it has been held invalid, shall not be affected thereby.

(C) Where used in these Bylaws, words in the masculine also shall be read and construed as in the feminine in all cases where such construction would so apply.

## Section 28

### AMENDMENTS

(A) Proposed amendments to the Bylaws shall be submitted in writing at a regular meeting of the Local Union only in January of each

year upon initiation either by petition of any fifty (50) members in good standing, not more than ten (10) of whom shall be employed by one employer, as defined in Section 19(b), or by resolution of the Local Union Executive Board. Under no circumstances may these Bylaws be amended during a term of office to affect or modify the powers and duties of the incumbent officers or elected business agents. Such amendments may be made effective only as of the beginning of the next term of office.

(B) The proposed amendments shall then be read at the January meeting and at the next regular or special called membership meeting and voted upon at the third (3rd) successive regular or special called membership meeting. A two-thirds (2/3rds) vote of the members in good standing voting at such meeting shall be required for passage.

(C) Amendments to these Bylaws are subject to the approval of the General President, as provided in Article VI, Section 4 of the International Constitution and shall not be effective until such approval has been given.

## Section 29

### OBLIGATION

Fellow worker, you will now take an obligation that will bind you to the International Brotherhood of Teamsters and this Local Union, and that will in no way conflict with your religious belief or your duties as a citizen:

I, (give name) pledge my honor to faithfully observe the Constitution and the laws of the International Brotherhood of Teamsters and the Bylaws and laws of this Local Union.

I pledge that I will comply with all the rules and regulations for the government of the International Union and this Local Union.

I will faithfully perform all the duties assigned to me to the best of my ability and skill.

I will conduct myself at all times in a manner as not to bring reproach upon my Union.

I shall take an affirmative part in the business and activities of the Union and accept and discharge my responsibilities during any authorized strike or lockout.

I pledge not to divulge to non-members the private business of this Union, unless authorized to reveal the same.

I will never knowingly harm a fellow member.

I will never discriminate against a fellow worker on account of race, color, religion, sex, age, physical disability or national origin or sexual orientation.

I will refrain from any conduct that would interfere with the Union's performance of its legal or contractual obligations.

I will at all times bear true and faithful allegiance to the International Brotherhood of Teamsters and this Local Union.

Section 30  
PREVIOUS ACTIONS CONFIRMED AND RATIFIED

This organization has by action of its membership or the Executive Board, adopted resolutions and rules for the conduct of its activities prior to the adoption of these Bylaws. All such resolutions and rules shall be continued in effect, and shall be considered as having been adopted under these Bylaws until changed, modified, or superseded, unless such rules and resolutions are contradictory to these Bylaws, in which event they shall be null and void as of the date of adoption of these Bylaws.

Section 31  
FRATERNAL BENEFITS

The Local Union shall provide its members in good standing for more than one (1) month coverage under a group life insurance policy up to but not to exceed \$1,000.00 and may provide for double indemnity in the event of accidental death. A person who is suspended for non-payment of dues, or other causes such as on withdrawal or otherwise not in good standing in the organization shall not be entitled to such benefits until the month following the month in which he is restored to good standing as a member of the organization unless these Bylaws provide otherwise. The Secretary-Treasurer, subject to approval of the membership, may increase the insurance coverage or eliminate such coverage based upon this Local Union's experiences.

Section 32

FISCAL YEAR

The fiscal year of this organization shall be from January 1 to December 31.